**国际蒙特梭利协会AMI北京中心基础课程**

**AMI Foundation Course**

**申请表**

**Application Form**

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| **个人信息Personal Information** |
| 姓名: Name | 性别： Gender  |
| 国籍：Nationality | 身份证号：ID Number |
| 联系电话：Contact Phone Number | 联系邮箱：Email Address |
| 通讯地址：Address |
| 现工作地点：Job Location |
| 工作单位：Employer | 职务：Title/Position |
| 报名目的（是否计划报名学习6-12主教课程）：Purpose of Application |
| **学历背景Education Background** |
|  从 年至 年 毕业于 学校 专业 学历 From to University Major Degree从 年至 年 毕业于 学校 专业 学历 From to University Major Degree |
| **工作经历Working Experience** |
| 从 年至 年 工作于 单位 职务 From to Employer Title 从 年至 年 工作于 单位 职务 From to Employer Title |
| 本人谨在此郑重声明，上述信息真实有效，并愿为此承担责任I hereby solemnly declare that the above information is correct, and I will take responsibility for it. |
| 申请人签字：Applicant’s signature  | 日期：Dates |

**附 录**

**Appendix**

**提交申请时附上以下文件** Please attach the following documents

1. 身份证正反面复印件 一份 A copy of ID card
2. 电子版证件标准照 ID photo
3. 最高学历证书复印件一份 A cope of highest degree certificate

**考核和结业** The assessment and completion

1. 国际蒙特梭利协会（AMI）对于“AMI基础课程”学员的基本考核要求[Qualification delivery](http://www.ami-global.org/training/qualifications/ami-classroom-assistants-certificate-children%E2%80%99s-house-3-6%22%20%5Cl%20%22qualifications-delivery-0) of AMI Foundation Course
2. 完成所有课程内容和指定的观察任务Completion of all course content and assigned observation task.
3. 出勤率：学员出勤率达到90% Attendance rate: A minimum of 90% Attendance is required.
4. 作业：学员需在培训中心或机构规定时间内提交培训师要求的所有作业，并通过合格。Assignments: Submission of all assignments set by the Trainer/Auxiliary Trainer, to be submitted and meet the requirements by a date stipulated by the training center.
5. 合格者将获颁: AMI基础课程结业证书

Qualification Award: AMI Foundation Course Certificate of Completion

**课程开始后因个人原因未能结业/获得证书，课程费用不予退还。**

If student fails to complete / obtain the certificate for personal reasons, the course fee will not be refunded.

**未经培训中心同意，学员不得复制、传播中心提供的教材、讲义、PPT等学习资料，也不得在授课过程中擅自使用任何拍摄、录音、录像设备，否则视为严重违反培训规章制度，培训中心有权据此解除本协议并不予退还培训费，学员应按培训费用总额的2倍支付违约金。**

Without Training Center's permission, students shall not copy and disseminate the course materials, lecture notes, PPT or any other learning materials provided by Training Center, and should not use any audio recording, video recording equipment during the course of teaching. Otherwise, Training Center has the right to terminate this agreement without refunding the training fee and students shall pay liquidated damages at twice the total training cost.

**退课规定** Withdrawal rules：

在完成报名后，因个人原因要求终止协议，需向培训中心提供书面申请，经中心确认后，可按比例扣除违约金后退返课程费用，课程名额不允许转让他人。

If applicant requests termination of the agreement after successfully enrolled, a written application must be submitted to Training Center. After confirmation with TC, the course fee can be refunded after deducting the penalty in proportion. PS: The course place cannot be transferred to other person.

- 课程开始前15个工作日前申请退课，违约金为20%，可退返学费12000元。The application for withdrawal 15 workdays before the start of the course will be subject to a penalty of 20%, with a refund of 12000 yuan.

- 课程开始前5-15个工作日内申请退课，违约金为50%，可退返学费7500元。The application for withdrawal within 5-15 workdays before the start of the course will be subject to a penalty of 50% , with a refund of 7500 yuan.

- 课程开始前5个工作日内申请退课，违约金为80%，可退返学费3000元。The application for withdrawal within 5 workdays before the start of the course will be subject to a penalty of 80% , with a refund of 3000 yuan.

- 开课当天及之后申请退课，课程费用不予退还。

If Party A requests termination of the agreement on or after the first day of the course, the tuition fee will not be refunded.

本人谨在此郑重声明，已阅读并同意以上规定，并愿为此承担责任。

I hereby solemnly declare that I have read and agreed to the above regulations and I am willing to take responsibility for this.

 申请人签名

 Signature of Applicant：